

COMMUNITY SPONSORSHIP & DONATION CLOSE OUT FORM

Knowing that your initiative/event was completed successfully and hearing about the outcomes you achieved is important to us. We request this simple two-page close out form to be completed and returned to us, along with any relevant photographs and media clippings.

Please return this form to the Community Relations team at Evolution Mining Red Lake operation within one month of completing your initiative/event.

Submit completed form to: RLOcommunity@evolutionmining.com

RECIPIENT DETAILS

Organization / group name	
Contact person	Job title / role
Phone	Mobile
E-Mail	Website
Supported initiative/event name	

FINANCIAL

Net amount granted	\$	Initiative/ event start date:	
Total amount expended	\$	Initiative / event end date:	
Please provide explanation if total amount granted was not expended, including what will be done with the remaining funds:			
Were Evolution funds spent as described in the original application?	Yes <input type="checkbox"/>	No <input type="checkbox"/> (If no, please provide explanation below)	
Please describe what the provided funds were used for:			

OUTCOMES

<p>Did the project meet the goals you set out to achieve?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/> (If no, please provide explanation below)</p>
<p>Please describe the outcomes achieved by the initiative/event - what did you do and how did the community benefit? Please include relevant figures, e.g. attendance, number of volunteers or number of people reached. Please include any direct quotes from people about the outcomes.</p>	
<p> </p>	
<p>What are the next steps/future plans for your organization or the initiative/event? Please include any plans that have arose as a result of our support for the initiative/event.</p>	
<p> </p>	
<p>Do you have any other comments or feedback for Evolution about the initiative/event or the support we provided?</p>	
<p> </p>	

SUPPORTING MATERIALS

Please **attach any photographs and/or media clippings** that feature the supported initiative/event. Please send copies, NOT originals, as these materials are not to be returned.

DECLARATION

This declaration must be signed by a person with delegated authority.

I declare that the details in this close out form are a true record of the undertaking and outcomes of this initiative/event. I authorize Evolution to use information and statements outlined in this close out form in materials referring to its community investment initiatives.

Signed: _____ Date: _____

Name: _____ Position: _____